

Subject to ratification at the next meeting

those that fall under minor works explaining that there have been requests for portakabins. Mr Gaskins also advised that he was expecting guidance in terms of COVID-10 responses imminently.

RESOLVED: That members of the committee receive the update.

13. Primary Care Commissioning and Quality Forum (NHSE) - Minutes of Meetings

RESOLVED: That members of the committee receive the minutes of the meetings held on 11 March 2020 and draft minutes of the meeting held on 14 May 2020.

14. Agenda Items/Areas to Highlight for the Attention of the Governing Body - 1 September 2020

No items to be submitted or areas highlighted.

Mr Brown left the meeting.

15. Any Issues Identified in the Meeting that Require Risk Assessment/Adding to the Risk Register

No issues identified.

16. Any Other Business

There were no issues.

17. Date, Time and Venue of Next Meeting

Clarification was required regarding the proposed date of Tuesday, 4 August 2020 at 9.30am via Microsoft Teams videoconference. Members would be advised accordingly. ACTION: LJT

EXCLUSION OF THE PUBLIC

“That representatives of the press and other members of the public be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest”.

(Section 1(2) Public Bodies (Admission to Meetings) Act 1960).

The meeting closed.

Minutes approved as a correct record.

Committee Chairman **Date**