

**MEETING OF THE FYLDE AND WYRE CLINICAL COMMISSIONING GROUP
GOVERNING BODY
HELD ON TUESDAY 18 SEPTEMBER 2018 AT 1.00PM
BOARDROOM, NHS OFFICES, DERBY ROAD, WESHAM**

Present: Ms M Dowling, Chair
Dr A Doyle, Chief Clinical Officer/Accountable Officer (Interim)
Dr P Benett, GP and Elected Clinical Member
Dr V G Chandrasekar, GP and Elected Clinical Member
Dr K Greenwood, GP and Elected Clinical Member
Dr A Janjua, GP and Elected Clinical Member
Dr T Marland, GP and Elected Clinical Member
Dr J Panesar, GP and Elected Clinical Member
Mr K Toole, Lay Member, (PPE)
Dr I Stewart, Secondary Care Doctor
Mr A Harrison, Chief Finance Officer
Mr P Tinson, Chief Operating Officer
Ms C Lewis, Acting Executive for Governance, Patient Safety and Risk

In Attendance:

Mrs P Bowling, Corporate Affairs/Governing Body Secretary
Mrs K Hurry, Head of Communications and Engagement

81/18 Apologies for Absence

Mrs J Aldridge and Dr F Guest

82/18 Welcome and opening remarks

The Chair opened the meeting and welcomed Dr Amanda Doyle, Interim Accountable Officer to the meeting and thanked members of the public for their attendance. The Chair advised this was a meeting held in public and not a public meeting and any questions arising from the meeting papers or subsequent discussion would be invited later in the agenda. Questions were also welcomed in writing or via the CCG's website.

The Chair paid tribute to Jennifer Aldridge who was due to retire from her position as Chief Nursing Officer at the end of October 2018. Jennifer has been in post since the CCG was established in April 2013 and has done a tremendous amount of work for the CCG. Jennifer is now making a good recovery from her illness and on behalf of the Governing Body the Chair sent very best wishes to Jennifer on her retirement.

The Chair made reference to the Migration Advisory Committee Report published today which has relevance for the NHS. The report recommends that it should be easier for higher-skilled workers to migrate to the UK. The Government is currently considering the report and its recommendations.

83/18 Any other matters of urgent business

There were no other matters of urgent business.

84/18 Declarations of interest

There were no declarations of interest relating to items on the agenda.

85/18 Minutes of the previous meeting of the Governing Body held on 17 July 2018

The minutes of the meeting of the Governing Body held on 17 July 2018 were agreed as a correct record.

86/18 Minutes of the Annual General Meeting held on 5 July 2018

The minutes of the Annual General Meeting held on 5 July 2018 were agreed as a correct record.

87/18 Matters Arising and Action Points

The action sheet was reviewed and all actions were reported to be complete.

88/18 Chair's Report

The Chair presented her report and drew attention to changes in CCG Leadership. Members were invited to support the Chair's Action taken to appoint Dr Amanda Doyle as the Interim Chief Clinical Officer/Accountable Officer of Fylde and Wyre CCG. Subject to approval by the Council of Members, Mr Mike Nuttall had been appointed as the CCG's Lay Member Governance in succession to Mr Paul Olive.

The Chair offered her congratulations to Dr Thorpe and the team at Old Links Surgery for another excellent set of results in the National GP Patient Survey, which saw 97% of responses rated as 'very good' or 'good' and to all practices in Fylde and Wyre for producing a very positive set of results, many of which were above the national average.

The Governing Body noted the content of the report and supported the Chair's Action taken to appoint Dr Amanda Doyle as the Interim Chief Clinical Officer/Accountable Officer of NHS Fylde and Wyre CCG.

89/18 Report of the Clinical Chief Officer

Dr Doyle presented the report and highlighted the following key items. The NHS is developing a 10-year plan which sets out its priorities for the next decade and a national engagement exercise has been launched which closes on 30 September. Urgent care services have been renamed in an effort to make things clearer for people living in the area, and extended access services are being aligned so that access to all three sites across Blackpool, Fylde and Wyre is open to all patients on the Fylde Coast. A comment was made regarding the locations of the extended access service sites not being accessible for all patients and members were advised that a review of current provision has been undertaken and a proposal for improvement is being prepared for consideration by the Primary Care Commissioning Committee in October 2018.

The Governing Body noted the content of the report.

90/18 Report from the Council of Members

Dr Greenwood reported that the Council of Members met on 10 July 2018; the minutes of the meeting would be presented for approval at the meeting taking place that evening. There was no meeting in August 2018. The main item of discussion in July was the arrangements for integrated working across the Fylde Coast which members were committed to. A representative group of members had also met with Dr Doyle to discuss how she would fulfil the role of Accountable Officer across both Blackpool and Fylde and Wyre CCGs. This was a positive meeting and led to the members offering their support to the appointment of Dr Doyle as Interim Accountable Officer.

91/18 Care Home Project

Alison Ricchiuti and Amanda Lomas presented an update on the Interim Fylde and Wyre Care Home Service. The presentation included the background to the project, the benefits and the next steps. The service provides medical reviews, advanced care planning, dementia screening, post discharge reviews and promotion of new technology. The service is currently in place in the WREN neighbourhood and it is estimated that over the

last 9 months 735 admissions have been avoided by this proactive approach to supporting patients and staff within Care Homes. Work is now taking place to integrate the interim care home service into all Neighbourhood Care Teams from April 2019.

Questions and comments were invited. Discussion took place about future plans to encompass both the proactive and reactive models of care delivery and to work collaboratively with Blackpool CCG. In response to a question about the use of technology it was confirmed that a key element of the model was the use of technology and innovative solutions to issues were explored. Dr Marland commented from his experience as a GP, the service has worked well and reduced pressure in primary care. Discussion also took place about workforce, multi-disciplinary support and quality improvements.

Further information on hospital admissions of people from Care Homes and admissions avoided is available and can be shared outside the meeting.

On behalf of the Governing Body, the Chair expressed her thanks for this very interesting presentation and looked forward to the integration of the project across Blackpool and Fylde and Wyre. The Chair asked that a further progress report be provided to the Governing Body in due course.

92/18 **2030 Vision for Health and Care**

P Tinson presented the report and drew attention to neighbourhood development. A diagnostic workshop was due to be held on 19 September 2018 where each neighbourhood would assess their maturity based on the NHS England Primary Care Maturity Matrix. Similar events in Blackpool and across the Fylde coast were planned in November 2018. The Fleetwood Neighbourhood was commencing a liver disease clinic pilot mid-September 2018 to provide advice and treatment for Hepatitis C patients.

An update was provided on Transformation programmes and it was confirmed that the Technology Innovation Test Bed had been extended for a further twelve months. A 'Home First' service pilot had been funded to commence before the end of the calendar year. Patients who are medically fit are discharged to their own homes and have their needs assessed and a care package arranged within a 2 hour period. Members sought assurance that there was sufficient capacity within care provider organisations to support this service. In response it was confirmed that this had been factored into the plans and this development was a good example of partnership working between Health and Social Care services. Patient flow within the hospital should be improved as a result of this service and progress would be monitored by the CCG's Clinical Commissioning Committee and Fylde Coast A&E Delivery Board.

In response to a question about delivery of the savings plan, it was noted that new plans were being scoped in the context of the CCG agreeing an assured contract with Blackpool Teaching Hospitals Trust. The CCG's financial plan is to meet its financial targets at the end of the financial year.

Confirmation was sought as to the timescale for the publication of the Fylde Coast Vanguard evaluation report. P Tinson agreed to follow this up and in the meantime offered to share the slides from the evaluation day which contained key highlights from the report.

Action: P Tinson

With regard to the comments at the last meeting about the CCG's duty to publish an annual commissioning plan, P Tinson advised the plan was due to be refreshed in light of the deliverables agreed by the Fylde Coast Integrated Care Partnership (ICP). The Fylde Coast plans in relation to primary and community care had been agreed by the ICP and the commissioning plan would be updated in light of these.

Action: P Tinson

The Governing Body approved the direction of travel of initiatives that were underway.

93/18 **Performance Dashboard**

P Tinson presented a summary of current performance for the period up to June 2018. Where more recent 'live' reporting or intelligence was available this had been included in the report. Work was ongoing to further streamline the report and bring it in line with the ICS reporting format.

P Tinson drew attention to the acute contract over performance and an increase in GP referrals to all hospital providers, albeit the latter had reduced in month. Performance targets had been aligned to the Fylde coast workstreams and a comprehensive dashboard of performance was provided. For each target an assessment of confidence of the ability of the target to be achieved in 2018-19 was provided together with an indication of whether further escalation was required.

The following areas of performance concern were highlighted: cancer 62 days target; cancer 2 weeks targets (although an improvement had been noted since the report was written); and cancer 62 days screening. Whilst the A&E four hour standard remained a challenge an improvement in performance was recorded in August and September 2018. NWAS are not delivering against the ambulance targets, however a Performance Improvement Plan has been agreed which includes 2-year additional non recurrent investment in additional capacity. The 18 weeks referral to treatment target remained below trajectory for April to June 2018, but was above trajectory in June. A recovery plan was being prepared by Blackpool Teaching Hospitals.

C Lewis presented the quality dashboard and highlighted the following areas of concern: a Never Event had occurred in July 2018; two new Serious Incidents were reported in June 2018; there were a number of medicine-related incidents however the levels of harm were judged as being between low and minor; five mixed sex accommodation breaches were reported; and the number of trolley waits in A&E waiting longer than 12 hours at Blackpool Teaching Hospitals. The number of mental health breaches was of concern and it was noted that all cases where patients were waiting for an appropriate mental health bed were discussed with Lancashire Care NHS Foundation Trust.

The importance of having a robust winter plan was stated, to ensure the Fylde Coast's whole system approach was resilient to the pressures expected on health and social care services during winter 2018/19. A Fylde Coast winter plan has been agreed which sets out the Fylde Coast operational response for winter and performance against key elements of the plan will be closely monitored through the A&E Delivery Board.

Discussion took place about reducing unnecessary referrals to secondary care and it was confirmed that individual GP practices and neighbourhoods receive regular practice referral data. To support this, the CCG is using the RightCare approach 'ensuring people access the right care, in the right place at the right time' alongside other initiatives such as the Consultant Connect telephone advice and guidance service.

The Chair expressed her appreciation for this comprehensive report on performance and acknowledged the major challenges in the system and the proposals set out to address them. The need to engage with the public about the challenges faced was recognised.

The Governing Body noted the content of the report and endorsed the actions taking place to improve performance.

94/18 Public and Patient Engagement Update

C Lewis was pleased to report that the CCG would be taking part in the third biennial Life in Wyre survey, run by Wyre Council and had the opportunity to have some questions included in the survey around mental health and wellbeing. The empowering people and communities work has continued to progress to ensure priorities are aligned with the Fylde and Wyre multispecialty community provider (MCP) and neighbourhoods.

K Toole drew attention to the GP Patient Survey published in August 2018 and shared some of the findings, most of which had scored better than the national average. 87% of responses rated the overall service as good or very good and the confidence and trust in the services received was 96%. The results are being reviewed at practice and neighbourhood level and an action plan is being drawn up to address areas where improvement is required.

The Governing Body noted the progress made as outlined in the report and approved the future planned activity.

95/18 Financial Update

A Harrison advised that the CCG had met its key financial duties at Month 4 (July 2018) with an underspend of £2m. QIPP delivery in financial year was not yet at the required level, however, reserves totalling £8.5m were established to offset and mitigate any under achievement of financial plans. The CCG's position against all of its financial duties was provided along with information on the financial position across the health economy.

It was noted that strategic decisions of Integrated Care Partners would recognise individual partner requirements for both internal and external reporting of financial issues.

The Governing Body noted and approved the Month 4 performance.

96/18 Organisation Development (OD) Plan update

C Lewis presented an overview of the content of the updated OD action plan along with the recommendations of the recent audit conducted by Mersey Internal Audit Agency.

It was noted that significant progress had been made with the majority of the actions and the paper showed where these had now evolved to become actions which would be relevant to the Fylde Coast Integrated Care Partnership (ICP) and as such were expected to be transferred to a future ICP OD plan.

The Governing Body noted the contents of the report.

97/18 QUESTIONS FROM THE PUBLIC

A question was asked about the breaches of the target for admission of patients presenting in A&E with mental health issues and D Doyle confirmed that these patients would all have been assessed as needing admission to a mental health bed, a high proportion of whom were already likely to be in receipt of mental health services.

Reference was made to the bid made by the Lytham St Annes neighbourhood for funding to tackle loneliness and social isolation for people aged 65 and over and a question was asked about plans to tackle loneliness in people aged under 65. It was stated that people of all ages can suffer from loneliness which can then trigger a decline in mental health.

In response P Tinson stated that this particular neighbourhood had chosen to focus on the over 65s due to their demography, however, other neighbourhoods were focusing on other age groups. P Tinson offered to share further information outside of the meeting.

Dr A Doyle left the meeting.

98/18 Minutes of meeting to be received:

The minutes of the following meeting were reviewed:

- (a) **Quality Improvement, Governance and Engagement Committee** - 26/6/18 and 28/8/18
Dr Stewart drew attention to the new performance report on Mortality at Blackpool Teaching Hospitals, received by the Committee and prepared jointly across the Fylde coast. Quality Assurance visits are being reinstated by the CCGs.
- (b) **Finance and Performance Committee** – 26/6/18
Members were advised that a QIPP savings report would be received by the Committee at their next meeting on 25 September and signed off on behalf of the Governing Body.
- (c) **Clinical Commissioning Committee** – 3/7/18
- (d) **Lancashire Health and Wellbeing Board** – 17/7/18.
P Tinson had attended the meeting and provided an update on the Fylde Coast Local Delivery Plan. The Board's support to integrate services at a neighbourhood level was noted.

The Governing Body reviewed and noted the contents of the minutes.

99/18 Date and time of next meeting:

- Tuesday 20 November 2018
- 1.00pm
- To be confirmed.